

ADDITIONAL QUALIFICATIONS FOR CANDIDATES SEEKING THE ELECTED POSITIONS OF PRESIDENT, VICE PRESIDENT, SECRETARY-TREASURER, AND NATIONAL DIRECTOR

To all members of the Polish Roman Catholic Union of America in anticipation of the 63rd Quadrennial Convention of the PRCUA to be held in August 2022:

The following recommendations regarding additional qualifications beyond those identified in the Constitution for candidates seeking the elected positions of President, Vice President, Secretary-Treasurer, and National Director, were approved by the 62nd PRCUA Quadrennial Convention.

For the elected positions of President, Vice President, and Secretary-Treasurer:

- Bachelor's degree required
- Postgraduate degree preferred
- Minimum of five (5) years as a member of PRCUA and in good standing
- Minimum five (5) years of experience in financial planning, business administration and/or managerial/organizational leadership
- PRCUA Board Certification Training must be completed within six (6) months of installation into office
- Possession or completion of courses for ALMI (Associate Life Management Institute) designation within twenty four (24) months of installation into office.

For the elected position of National Director:

- Bachelor's degree or a minimum of four (4) years of demonstrated life experience or a minimum of five (5) years demonstrated experience in fraternal activities
- Minimum of five (5) years as a member of PRCUA and in good standing
- PRCUA Board certification training must be completed within six (6) months of installation into office

In addition to the duties of elected positions as stated in the PRCUA Constitution, candidates for each office must consider responsibilities specified below:

Responsibilities of the President:

- Participates in the investing of funds of the organization
- Represents the PRCUA at national and local events
- Develops and implements the Business Plan
- Oversees Compliance, Investments, Human Resources, and General Counsel

Responsibilities of the Vice President:

- Oversees Sales, Marketing, Fraternal and Publications Departments
- Represents the PRCUA at national and local events

Responsibilities of the Secretary-Treasurer:

- Oversees Information Technologies, Member Services, Risk Management, Auditing, Treasury, Underwriting, and Building and Property Management
- Represents the PRCUA at national and local events

Responsibilities of the National Director:

- Required to participate in all scheduled Board meetings
- Monitors fiduciary activities of PRCUA and Executive Committee
- Main contact in resolving issues between Home Office and local Districts
- Actively promotes and/or organizes local organization functions
- Promotes and solicits membership
- Represents the organization in local and national events

NOTE: Board certification and all ALMI course costs are paid for by the PRCUA.

If there is no qualified candidate for an Executive Officer or Board of Director position, the Board of Directors reserves the right to solicit and elect an individual for the position.

If an Officer or Director fails to pass the LOMA, ALMI or Insurance Producer's license within the designated time, the Board of Directors will declare a vacancy.